Building Approval for Double Deck Stand Design (submit in duplicate)

Deadline: February 14, 2020

Form 10-A

Please return form to:
HAH Consulting & Exhibition Co., Ltd.
E2-2E1, 2345 Long yang Road
Pudong New Area Shanghai
201204 P.R.C
Contact: Ms. Lya Huang
Phone: +86.21.2890.6633
+86.21.2890.6634
+86.21.2890.6635
Fax: +86.21.2890.6000
E-mail: hah@hahchina.com

Exhibitor Name: ____________________________
Booth Number: __________
Address: ________________________________
Contact Person: __________________________
Phone: ___________Fax: ________________
Email: ____________________________
Mobile: ___________________

According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

<table>
<thead>
<tr>
<th>Total Booth Area:</th>
<th>Primary Material:</th>
<th>Material Model:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Floor Area:</td>
<td>Primary Material:</td>
<td>Material Model:</td>
</tr>
<tr>
<td>Ground Floor Area:</td>
<td>Primary Material:</td>
<td>Material Model:</td>
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Other Material Details:

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<th>Applicable Area:</th>
<th>Name/Model:</th>
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Accessible 2nd floor area: __SQM
Estimated maximum load capacity of 2nd floor: ____________ persons

Booth Builder:

Company: 
Address: 
Tel: Fax: 

Contact: 

Name of Grade A Registered National Structural Engineer: 
No.: 
Tel: Mailing Add.: 

Remark: If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of “Name of Grade A National Registered Structural Engineer”. The above step can be ignored if the drawings are submitted to the organizer for inspection.

Please follow the regulations on Booth Construction & Drawing on next page
**Regulations on Booth Construction & Design Drawing Review:**

All double-floor booths must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our recommendation, the review is charged as RMB 50/SQM for exhibitors. For all booths approved by Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 25/SQM.

If you need the services offered by assigned drawing inspector, please submit the following drawings in duplicate:

- a. Booth perspective drawing (1front-side and 2 sides),
- b. Ground floor plan,
- c. 2nd floor plan,
- d. Cutaway view,
- e. Elevation,
- f. Section (Side elevation),
- g. Detailed booth material checklist,
- h. Structural drawing,
- i. Structural calculation drawing Stamped by Grade A registered National structural engineer *(re-inspection booths need)*
- j. Static test report or static load calculation Stamped by Grade A registered National structural engineer *(re-inspection booths need)*
- k. Certification of Grade A National registered structural engineer *(re-inspection booths need)*

**Note**  All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. **DO NOT** only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

For construction and design drawings for double-floor booths, if neither reviewed by registered structural engineer nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

Please T/T the inspection charge to the following bank account, and fax the T/T voucher to HAH (the reviewed area is calculated upon the actual area of two-storey and one-storey booth design)

**Account Name:** HAH Consulting & Exhibition Co., Ltd. Shanghai  
**Bank Name:** Huaihai Office, Shanghai Branch, China Merchants Bank  
**Account No.:** 212081817110001  

HAH will start inspection upon receipt of both T/T voucher and drawings.

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**Declaration by the Project Manager, Foreman or Site Manager responsible for implement of the special stand design**

I. the responsible  □ Project Manager  □ Site Manager  (tick as application)

Name:_________________  Address:_________________________

Tel:____________________

Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.
Please return form to:
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E-mail: hah@hahchina.com

Exhibitor Name: ____________________________
Booth Number: ______________
Address: ________________________________
Contact Person: __________________________
Phone: __________ Fax:_______________
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Mobile: ________________________________

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### Booth Builder:

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Remark: If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of “Name of Grade A National Registered Structural Engineer”. The above step can be ignored if the drawings are submitted to the organizer for inspection.

Please follow the regulations on Booth Construction & Drawing on next page.
Regulations on Booth Construction & Design Drawing Review:

All roof space reach or above 50% of the booth area must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by HAH, the review is charged as RMB 25/SQM. For booths approved by their own Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 18/SQM.

If you need the services offered by assigned drawing inspector, please submit the following drawings in duplicate:

a. Booth perspective drawing (1front-side and 2 sides),
b. Floor plan,
c. Cutaway view,
d. Elevation,
e. Section (Side elevation),
f. Detailed booth material checklist,
g. Structural drawing,
h. Structural calculation drawing Stamped by Grade A registered National structural engineer (re-inspection booths need)
i. Static test report or static load calculation Stamped by Grade A registered National structural engineer (re-inspection booths need)
j. Certification of Grade A National registered structural engineer (re-inspection booths need)

Note All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

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