

# Section 4 Freight Handling

## 4 Official Freight Forwarder

SEMI has appointed **APT Showfreight Shanghai Co., Ltd.** as the sole official freight forwarders for SEMICON/FPD China 2022, while **TWI Group Inc.** is appointed as the official forwarder in USA. Copies of Shipping Manuals are included in this section of the manual.

### 4.1 On-site Freight Handling

**APT Showfreight Shanghai Co., Ltd.** has been appointed as the sole on-site handling agent for the event. While Exhibitors may use any forwarder of their choice to transport exhibition materials to the loading area, **APT Showfreight Shanghai Co., Ltd. is the ONLY freight handlers allowed to transport materials from loading area to the show floor.**

### 4.2 Hall Specifications

Following are important details regarding hall specifications of SNIEC. It is important that exhibitors note the following weight limits and dimensions and plan their intended shipments accordingly:

- 1) **The floor: indoor loading capacity is 3,000 kgs / square meter for N1-N5 & E7; indoor loading capacity is 800 kgs / square meter for T1-T3 (exhibitors who has over weight exhibition goods should prepare or rent steel plates with APT in advance to protect hall indoor floor)**
- 2) **The access of N1-N5 & E7 exhibits/freight door is 4.9m (w) x 4.4m (h); T1-T3 exhibits/freight door is 3.0m (w) x 2.5m (h)**
- 3) **The maximum height for N1-N5 & E7 Raw Space stand structure is 4.4 meters; T1-T3 Raw Space stand structure is 4.0 meters.**

### 4.3 Shipping Instruction and Deadline Time Schedule

The shipping instruction below should be used for sending your exhibits to Shanghai directly either by air or sea freight. Shipments will be accepted for moving into the hall after 12:00AM on **Monday, March 21, 2022**. It is recommended that your shipment be consigned through **APT Showfreight Shanghai Co., Ltd.** as they are authorized to make the customs clearance for your exhibits under temporary import exhibition cargo.

If you use other channels to send the cargo to Shanghai, **please note that your freight forwarder must clear your exhibit material through customs before arriving at SNIEC.**

#### DEADLINE TIME SCHEDULE:

LOE (list of exhibits) or ATA Carnet copy to APT Showfreight by email .....	10 February 2022
Exhibits by Sea Freight Arrival at Shanghai Port .....	6 - 7 March 2022
Exhibits by Air Freight Arrival at Shanghai PVG Int'l Airport .....	8 - 9 March 2022

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## Shipping Instruction for sending your exhibits to Shanghai directly:

All cargoes must be consigned "Freight Prepaid" to the following consignee, otherwise a 10% outlay commission will be imposed on all "Freight Collect" consignments. Each AIR shipments should be under ONE MASTER Air Waybill with ONE HOUSE Air Waybill and the HAWB must be manifested by airline. **Please send LOE & draft B/L or AWBs to APT Showfreight for checking before shipping.** Additional charges will be incurred for wrong consignee details.

<b>SEA Freight Consignment to Shanghai Port</b>	<b>AIR Freight Consignment to Shanghai PVG Int'l Airport</b>
<b>Consignee on B/L (for temporary import):</b>	<b>Consignee on both Master AWB &amp; House AWB (for temporary import):</b>
APT Showfreight Shanghai Co., Ltd. Room 2005, Modern Plaza Tower 1 369 Xian Xia Road, Shanghai 200336 CN CT: 0086 21 6124 0090 Fax: 0086 21 6124 0091 CP: Janson Zhu T: USCI+91310116674641664W	Jiangsu Feiliks International Logistics Inc. Shanghai Branch Rm. A615, NO.1333, Wenju Road, PuDong New Area, Shanghai, 201207 CN CT: 0086 21 5096 2008 / Fax: 0086 21 68852953 CP: CALLIN ZHAO T: USCI+91310115X07304429N
<b>Notify Party on B/L (for temporary import):</b>	<b>Notify Party on both Master AWB &amp; House AWB (for temporary import):</b>
Same as consignee (Remark: If shipment under ATA Carnet, please also show: ATA Carnet No.: XXX)	APT Showfreight Shanghai Co., Ltd. CT: 0086 21 6124 0090 CP: Janson Zhu T: USCI+91310116674641664W (Remark: If shipment is under ATA Carnet, please also show: ATA Carnet No.: XXX)
<b>Description of Goods on B/L:</b>	<b>Nature of Goods on Master AWB:</b>
One or two highest value item description inside shipment, for example: Wire Bonder (Remark: Please DO NOT show simple description as 'exhibition goods' and detail exhibition name.)	<b>Consolidation as per attached cargo manifest</b>
	<b>Nature of Goods on House AWB:</b>
	One or two highest value item description inside shipment, for example: Wire Bonder (Remark: Please DO NOT show simple description as 'exhibition goods' and detail exhibition name.)

### 4.4 Official Freight Forwarders Shipping Manual

SEMI has appointed **APT Showfreight Shanghai Co., Ltd.** as the sole official freight forwarders for SEMICON/FPD China 2022, while **TWI Group Inc.** is appointed as the official freight forwarder in USA. Copies of their condensed Shipping Manuals are included in this section of the manual.

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The condensed official main tariff is enclosed for all exhibitors' easy reference. Exhibitors can choose to use the freight forwarding services of **APT or TWI** and contact them directly for detailed shipping instructions and full version shipping manual.

All exhibits forwarding charges collected by **APT Showfreight Shanghai Co., Ltd.** will be based on this shipping manual & tariff and further quotation if any. APT will only collect charges by exhibitor T/T bank remittance or on-site payment at appointed APT on-site office with APT receipt. **APT won't charge any tip**, please **DO NOT** give any cash to the forklift drivers or workers.

**APT Showfreight Shanghai Co., Ltd.** will assign number for all working vests wearing by every forklift driver and worker who do site handling. If exhibitors found any problem such as asking for tips etc. during on-site handling, please record the number on working vest and let APT Showfreight know immediately by contacting APT staff who responsible for your booth or coming to APT site offices. APT Showfreight will track by the number for the responsible worker and try best to provide solution to be approved by show organizer and exhibitors at show site as soon as possible.

## 4.4.1 Contact Details

APT	TWI
<b>For Overseas Exhibitors:</b>	<b>For North America Exhibitors:</b>
APT Showfreight Shanghai Co Ltd. Room 2005, Modern Plaza Tower 1 369 Xian Xia Road, Shanghai 200336 PR China Tel: +86.21.6124.0090 Ext. 307 Fax: +86.21.6124.0091 Email: <a href="mailto:janson.zhu@aptshowfreight.com">janson.zhu@aptshowfreight.com</a> Contact: Mr. Janson Zhu	<b>TWI Group, Inc.</b> 6425 Montessouri Street, Suite 200 Las Vegas, NV 89113, USA Office: +1.702.691.9022 Mobile: +1.702.587.7093 Email: <a href="mailto:cdrum@twigroup.com">cdrum@twigroup.com</a> ; <a href="mailto:sales@twigroup.com">sales@twigroup.com</a> Contact: Mr. Christopher Drum
<b>For Domestic Exhibitors:</b>	
APT Showfreight Shanghai Co Ltd. Tel: +86.21.6124.0090 Ext. 312 Fax: +86.21.6124.0091 Email: <a href="mailto:david.huang@aptshowfreight.com">david.huang@aptshowfreight.com</a> Contact: Mr. David Huang	

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## 4.4.2 Official Tariff

### 1) Sea Freight

**Inward or outward handling tariff (for individual exhibits not exceeding 3,000kg gross weight and L3.0m x W2.2m x H2.1m dimension)**

From free arrival at the Port in Shanghai to your booth OR vice versa. Services include:

- Customs clearance and handling at port, excluding: Customs inspection (\*Current and actual cost levied at port, terminal and Container Freight Stations (CFS), all third parties' charges including D/O change fee and Customs inspection fee incurred will be charged at cost + 10% handling.)
- Transport from port to exhibition booth or vice versa
- Handling of empty cases
- Assistance exhibitors of Un-packing / Re-packing
- Positioning (excluding assembling and stand building)

Consignment Service Charge		USD55.00 per consignment / exhibitor
Basic handling rate		USD70.00 per cbm or 1,000 kg, whichever is greater
Minimum charge	LCL	USD70.00 per consignment (HBL) per exhibitor
Minimum charge for FCL	FCL 20'	USD1,610.00 per 20' GP container
	FCL 40'	USD3,220.00 per 40' GP container
	FCL 45'	USD3,500.00 per 45' GP container
*Terminal Handling Charges	LCL	USD35.00 per cbm or 1,000 kg, whichever is greater (Min. 3cbm per consignment per exhibitor)
	FCL 20'	USD205.00 per 20' GP container
	FCL 40'	USD305.00 per 40' GP container
Container Haulage	FCL 20'	USD300.00 per 20' GP container
	FCL 40'	USD445.00 per 40' GP container

### 2) Air Freight

**Inward or outward handling tariff (for individual exhibits not exceeding 3,000kg gross weight and L3.0m x W2.2m x H2.1m dimension)**

From arrival at the Airport in Shanghai to your booth OR vice versa. Services include:

- Customs clearance and handling at airport, excluding: Customs inspection (\*Current and actual cost levied at Airport, all third parties' charges and Customs inspection fee not listed will be charged at cost + 10% handling.)
- Transport from airport to exhibition booth or vice versa
- Handling of empty cases
- Assistance exhibitors of Un-packing / Re-packing

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- Positioning (excluding assembling and stand building)

Consignment Service Charge	<b>USD55.00</b> per consignment / exhibitor
Basic handling rate	<b>USD0.90</b> per kg based on actual or volumetric weight, whichever is greater
Minimum Charges	<b>USD90.00</b> per consignment (HAWB) per exhibitor
* Terminal Handling charges	<b>USD0.40</b> per kg per consignment (HAWB) per exhibitor (Min. 100 kgs per consignment per exhibitor)

\* Please note PVG airport terminal will charge for the whole MAWB chargeable weight at: additional USD0.05/kg if any sensitive cargo with shock watch and tilt watch are found on outside packing cases but any parameter lower than dimension L599\*W229\*H219cm or weight 4999kgs or if any parameter exceeding dimension L599\*W229\*H219cm but under L1099\*W259\*H264cm or weight 4999kgs but under 14999kgs; or additional USD0.09/kg (Min. USD350.00 per consignment) if any parameter exceeding dimension L1099\*W259\*H264cm or weight 14999kgs or if any sensitive cargo with shock watch and tilt watch are found on outside packing cases with any parameter exceeding dimension L599\*W229\*H219cm or weight 4999kgs. In order to save your cost, we suggest sending all sensitive machines with shock / tilt watch and over-size or heavy package under one separate MAWB & HAWB without consolidation with other in-gauge shipment.

### 3) EDI Customs Data Entry Services

The List of Exhibits used for customs clearance must be completed with both English and Chinese version. If translation to the Chinese language is required, our fee for translation services is:

EDI Data Entry fee	<b>USD5.00</b> per page Min. <b>USD60.00</b> /consignment/exhibitor
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### 4) Quarantine Charges

Quarantine charges, if any, shall be additional at:

Air/Break bulk	<b>USD10.00</b> per package, min. <b>USD75.00</b> per consignment per exhibitor
Per 20' container	<b>USD90.00</b> per 20' container
Per 40' container	<b>USD115.00</b> per 40' container
Per 45' container	<b>As per outlay</b>

Other charges such as fumigation/ sanitary treatment will be billed as per outlay + 10% handling.

**All battery, powder, gas, liquid, gel and toner or ink cartridge (inside any exhibit or individual package)** are controlled dangerous items by airline. Please note the exhibitors should take full responsibility to remove above controlled

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items before re-packing. Otherwise, the whole cargo will be detained by port security with extra surcharges.

### 5) Temporary Import Fee / ATA Carnet Handling Fee

If shipment is coming without ATA Carnet, customs bond handling fee will be applicable at **1.0% of CIF value** for one month, min. **USD120.00** /month/consignment/exhibitor.

If ATA Carnet is used for temporary import, an ATA Carnet administration fee is applicable to the exhibitor at **USD90.00** per Carnet per entry or exit. For all return ATA shipments by air, the customs will do mandatory inspection and additional fee should be billed as per outlay + 10%, min. **USD160.00**/ATA/consignment.

### 6) Storage in Shanghai After Arrival or After Show Close

A bond storage fee will be applicable after 3 days free storage upon arrival till first move-in day and after 3 days free storage at show close till re-export departure as follows:

By LCL	<b>USD2.00</b> per cbm per day, <b>min. USD15.00</b>
By FCL	<b>USD15.00</b> per TEU (20' GP) per day, <b>min. USD15.00</b>
By Air	<b>USD0.10</b> per kg per day, <b>min. USD15.00</b>

### 7) Hall Management Fee for All Shipments

The exhibition venue charges hall management fee for all shipments and APT Showfreight is required to collect the hall management fee and pay on behalf of exhibitors at **USD10.00** per cbm or 1,000 kg, whichever is the greater, min. **USD10.00** per consignment per exhibitor

### 8) On-site Handling Services

On-site handling services include delivery of exhibits from arrival fairground to your booth or vice versa, unpacking, repacking, positioning and/or handling of empty cases during the show period.

Handling Rate	<b>USD40.00</b> per cbm or 1,000 kg, whichever is greater
Minimum Charge	<b>USD40.00</b> per consignment per exhibitor

Please contact us for a separate quotation if any of your exhibits exceed a weight of 3,000 kg or a dimension of 3.0m (L) x 2.2m (W) x 2.1m (H).

\*\*On-site handling & local cargo handling charge is subject to 6% VAT.

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## 9) Magnetism Inspection for Air Return (If Any)

As the airlines implement strict security rules and will ask for magnetic detection & protection for many sensitive items by air transportation including electric equipment, computer, speaker and etc., we will bill magnetism inspection fee if the detection and protection is incurred at **USD2.00** per kg based on chargeable weight, min. **USD200.00** per consignment.

## 10) Vacuum Packing Service (If Required)

APT can provide vacuum packing service to protect machines. If vacuum packing required, please book in advance with APT by one day before show opening. Vacuum packing fee will be quoted as per request.

## 11) Cancellation of Temporary Import for Given-aways (If Any)

Cancellation of temporary import fee for all give away or consumed items and tax/duty will be levied. Individual duty receipt is not available, full commodity assessment will take place against only one official duty receipt for entire show. As per Customs regulations, **all items** with consumable / permanent entry restriction **included in this manual point# 16 can't be consumed and must be re-exported** at show close.

Customs formalities fee: **USD130.00**/consignment/exhibitor, Customs duty & tax: at cost (normally 30% CIF value) + 10% prepay handling fee.

## 12) Early / Late Arrivals

An early arrival surcharge will be applicable if the shipment arrives before the stipulated deadlines and will bill exhibitor as per outlay plus 10% reimbursement fee.

A late arrival surcharge of 30% (based on basic handling rate) will be applicable if the shipment arrives after the stipulated deadlines.

In the event of late arrivals, APT will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site.

## 13) Heavy-lift Surcharges

Our tariff for sea freight and air freight consignments is applicable for exhibits not exceeding 3,000 kg per package or any dimension exceeding L3.0m x W2.2m x H2.1m. Heavy and over-size exhibits will be incurred additional charges, will depends on the detailed weight & dimension of equipment to quote individually.

\* Please contact us for a separate quotation if any of your exhibits exceed a weight of 3,000 kg or a dimension of 3.0m (L) x 2.2m (W) x 2.1m (H).

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## 14) Valuable or Chilled / Reefer or Dangerous Cargo

Exhibitors have to send us a specific form with company letterhead for valuable (cargo value exceeding USD1,000.00 per kg gross weight or USD100,000.00 per piece) and chilled / reefer or dangerous cargo. The completed forms should reach us before shipment dispatched, relevant charges will be quoted upon request.

## 15) Temporary Importation

The Chinese Authorities permit exhibits to be imported into China on temporary importation basis on approved trade shows. Temporary import is allowed for 1 month from the date of entry and must be re-exported after show closing. Extension of temporary import is allowed subject to Customs' approval.

ATA Carnet is accepted for temporary import in China. Customs Bond Fee will be levied for temporary import shipment without ATA Carnet.

All exhibition goods by temporary import are under Customs control. Exhibitors should not allow their exhibits to be sold, abandoned or taken away from the fairground without prior agreement with the China Customs through APT Showfreight, otherwise exhibitors will get severe punishment by the China Customs.

## 16) Controlled Items in China

In case the shipment contains any controlled items by the Chinese Government, we strongly recommend that the list of exhibits (LOE) should be e-mailed to APT Showfreight for checking prior to the shipment departure from the country of origin.

If required, APT Showfreight may apply necessary license/ permit on behalf of the exhibitors, but under no circumstances that APT Showfreight can guarantee such license will be granted.

The importation of below commodities is under Customs strict control even for exhibition purpose and subject to special permit in China. Without Chinese Customs' approval, these items can't be imported, distributed/ tasted/ sold and/or consumed during the exhibition.

- Foodstuff, Beverage
- All tableware / kitchenware such as (paper, glass) cup, mug, tissue/wipe & bowl etc.,
- Watches, toys
- Cosmetics / Skin care items
- Any items / materials with Endangered Species
- Animal, plant



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- Art work (including: all painting, photo, print, sculpture or installation), Antiques, Jewelry etc.
- Solid wood or plywood full set of furniture. All stand building material such as wooden or plywood or MDF floor / panel and etc., or furniture component /accessory
- All electric products such as mobile charger, portable battery charger/bank, lamp, wire, cable, plug and etc.
- Glass or plastic products such as glass panel for stand building material
- Chemical products such as glue, paint and etc.,
- Medical products such as Medicine, First-aid kit and etc.

## 17) Printed / Publicity Materials Restrictions

All exhibitors are advised that all promotional materials to be imported or giveaways during the exhibition must not indicate or deem to indicate that Tibet or Taiwan is a Country such as 'ROC'.

All book / magazine with ISBN / ISSN bar code can't be imported under the exhibition. Please note magazine with ISSN code can't be permanent imported. While book with ISBN code may be imported through a book trader agent, which will cost additional 12% on CIF value, min. USD 480.00/shipment.

**Films/ slides/ video tapes/ CDs, VCDs, DVDs/ USB disk with data or content, map and globe are not allowed to import, display, distribute & consume during the show due to import license restriction, so please DO NOT send any above items with shipment.** APT will not take any responsibility of the shipment detained/delayed due to lack of import license.

In addition, exhibitors are advised that brochures, giveaways and souvenirs are subject to import duties as assessed by the Chinese Customs which must be payable on entry.

## 18) Hire of Labor and Additional Services

Our rates include unpacking and repacking on-site during normal work hours. If exhibitor requires additional labor, please contact APT for a quotation.

For additional services not listed above, an individual quotation will be given upon receipt of specific requirements.

## 19) Additional Charges

Above rates exclude: insurance coverage, any additional services not listed above, Customs inspection fee, overtime handling after working hours on normal working days (09:00 - 18:00 every Monday to Friday), storage due in seaport/airport, terminal or freight forwarder's warehouse and removal charges

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due to late receipt of negotiable shipping documents, container grounding / lifting & storage at show site, any duty / tax payable to the Chinese government and endorsement of relevant government departments, which will be charged at cost plus 10% reimbursement fee. The above charges are based on USD currency, the exchange rate will change based on actual bank exchange rate from Bank of China.

## **20) Insurance**

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, till the return of the exhibits to domicile/ exhibits sold locally, including the period the exhibits are handled by APT Showfreight. This tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits which means the cost of insurance cover is not included in our charges. If exhibition goods were damaged by APT's responsibility but no insurance covering the exhibition goods, APT Showfreight can pay for claim at maximum three times of APT handling fee for the exhibits.

## **21) Remarks**

For details of shipping instructions, please contact APT and TWI for the full version Official Shipping Manual.